

Tuesday, January 26, 2021

Minutes of the meeting of the Comox Valley Regional District Board of Directors held on January 26, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:00 pm.

MINUTES

Present:

Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

Absent:

Chair:	J. Ketler	Village of Cumberland
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ATTENDANCE:

With the exception of Vice-Chair Hamir and Directors Arbour, Grant and Grieve, all directors participated in the meeting via electronic means.

Vice-chair Hamir assumed the role of presiding member in the absence of Chair Ketler.

Also in attendance was K. Douville, R. Holme, D. Mazarura, A. Mullaly, and B. Pearson, CVRD.

RECOGNITION OF TRADITIONAL TERRITORIES:

The Vice-Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation and read the following article from the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) available online at: www.un.org/

Article 24: Indigenous peoples have the right to their traditional medicines and to maintain their health practices, including the conservation of their vital medicinal plants, animals and minerals. Indigenous individuals also have the right to access, without any discrimination, to all social and health services;

Indigenous individuals have an equal right to the enjoyment of the highest attainable standard of physical and mental health. States shall take the necessary steps with a view to achieving progressively the full realization of this right.

IN-CAMERA MEETING:

D. Hillian/E. Grieve: THAT the committee adjourn to an in-camera session pursuant to the following sub-section(s) of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public; and,

90(2)(b) the consideration of information received and held in confidence relating to negotiations between the regional district and the provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

ADOPTION OF MINUTES:

D. Arbour/E. Grieve: THAT the Comox Valley Regional District Board minutes dated January 12, 2021 be adopted.

208

Carried

PUBLIC INPUT – 2021-2025 FINANCIAL PLAN:

J. Martens, General Manager of Corporate Services, provided a summary of the public input process for the 2021-2025 proposed financial plan.

Members of the public may submit comments, questions, or feedback on the 2021-2025 proposed financial plan here: www.comoxvalleyrd.ca/budgetinquiries

REPORTS:

BC ASSESSMENT - 2021 ASSESSMENT ROLL

D. Arbour/E. Grieve: THAT the presentation from Maurice Primeau, BC Assessment, regarding the 2021 assessment roll be received.

208

Carried

2021-2025 PROPOSED FINANCIAL PLAN - BUDGET PRESENTATIONS

D. Arbour/E. Grieve: THAT the presentation from K. Douville, Manager of Financial Planning, regarding the 2021-2025 financial planning process, and information on the overall consolidated budget be received.

208

Carried

Attached for further information are the following handouts: "House Tables" Tax Impact per Household by Participant

- "House Tables" Tax Impact per Household by Participant
- Proposed Tax Requisitions by Participant

K. Douville, Manager of Financial Planning, presented an overview of the following budgets:

- Member Municipal Administration - function 100
- Administration and General Government - functions 110 - 119
- Electoral Areas Administration - function 130
- Member Municipality Debt - function 190

HOMELESSNESS SUPPORTS SERVICE (FUNCTION 451) REVIEW FINDINGS

D. Arbour/E. Grieve: THAT the report dated January 19, 2021 regarding the final report of the Homelessness Supports Service Review be received.

209

Carried

R. Holme, Long-Range Planner, provided an overview of the staff report regarding the final report of the Homelessness Supports Service Review.

Cassandra Vink, Vink Consulting, presented information regarding the Homelessness Supports Service Review report.

D. Hillian/A. Hamir: THAT the Comox Valley Regional District (CVRD) Board receive the Comox Valley Regional District Homelessness Supports Service Review Final Report, prepared by Vink Consulting, dated January 13,

2021, for information;

AND THAT recommendation 1, Revenue Generation and Sources of Revenue, and recommendation 5, Sustainability of the Service Delivery Model, be reviewed through the upcoming financial planning process for function No. 451;

AND FINALLY THAT staff report back to the board in 2021 with options for consideration and implementation of the report's remaining recommendations, including assessment of which recommendations fall within the CVRD's jurisdiction and capacity.

209

Carried

The meeting recessed at 6:19 pm and resumed at 6:40 pm.

2021 WOOD SMOKE REDUCTION PROGRAM

K. Grant/E. Grieve: THAT the report dated January 20, 2021 regarding the proposed 2021 Wood Smoke Reduction program be received.

208 and 212

Carried

D. Mazarura, Planning and Policy Analyst, presented an overview of the staff report regarding the proposed 2021 Wood Smoke Reduction program.

D. Arbour/W. Morin: THAT the 2021 Wood Smoke Reduction program, outlined in the staff report dated January 20, 2021, be approved.

208 and 212

Carried

SEWAGE COMMISSION - DECEMBER 17, 2020

D. Arbour/D. Hillian: THAT the Comox Valley Sewage Commission minutes dated December 17, 2020 be received.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE - JANUARY 11, 2021

E. Grieve/K. Grant: THAT the Electoral Areas Services Committee minutes dated January 11, 2021 be received.

208

Carried

D. Arbour/K. Grant: THAT the Comox Valley Regional District (CVRD) support the installation of high speed fibre internet landing sites on Denman and Hornby Islands through a financial contribution of \$142,000 to the Strathcona Regional District and the Connected Coast project, to be funded by the Denman and Hornby

Islands community works funds;

AND FURTHER THAT the CVRD write a letter of support for the Strathcona Regional District and Connected Coast project for their efforts to secure all necessary permits on Denman and Hornby Islands, including identification of best sites, design and tenure agreements for landings, Points of Presence and Right of Ways.

208 Carried

D. Arbour/E. Grieve: THAT the Comox Valley Regional District (CVRD) Board support CityWest in applying to any and all Provincial and Federal programs for the construction of last mile fibre projects on Denman and Hornby Islands;

AND FURTHER THAT the board consider funding beyond the 90% threshold subject to an assessment of a CVRD service delivery model to support broadband connectivity, including public engagement prior to any formal commitments being established.

208 Carried

E. Grieve/D. Arbour: THAT the board support the advancement of the Saratoga Mosquito Management Service Establishment Project as generally outlined in the staff report dated January 8, 2021;

AND FURTHER THAT staff be directed to bring forward the necessary service establishment bylaw and related legislative requirements for consideration of readings and inclusion with the singular Alternative Approval Process to seek participating area approval.

208 Carried

D. Arbour/E. Grieve: THAT the board support the Electoral Areas Community Halls Services Project as outlined in the staff report dated January 7, 2021;

AND FURTHER THAT staff be directed to bring forward the necessary service establishment bylaws and related logistics for consideration of readings and inclusion with the singular Alternative Approval Process to seek participating area approval.

208 Carried

D. Arbour/E. Grieve: THAT the board consider giving readings to Bylaw No. 630 "Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005 Amendment No. 5" as attached to the staff report dated January 8, 2021.

207 Carried

E. Grieve/K. Grant: THAT the board consider giving readings to Bylaw No. 631 "King Coho Wastewater Service Parcel Tax Bylaw No. 563, 2018, Amendment No. 2" as attached to the staff report dated January 8, 2021.

207 Carried

COMOX VALLEY RECREATION COMMISSION - JANUARY 12, 2021

K. Grant/D. Hillian: THAT the Comox Valley Recreation Commission minutes dated January 12, 2021 be

received.

208

Carried

COMOX VALLEY RECREATION COMMISSION - JANUARY 26, 2021

D. Hillian/E. Grieve: THAT the Comox Valley Regional District Board support an application to the COVID-19 Resilience Infrastructure Stream grant program for building retrofits and upgrades to the Comox Valley Sports Centre with a total estimated cost of \$2,194,800.

209

Carried

REGIONAL FOOD HUB COST SHARING AGREEMENT

D. Arbour/E. Grieve: THAT the report dated January 22, 2021 regarding a provincially supported Regional Food Hub opportunity be received.

208 and 212

Carried

A. Mullaly, Senior Manager of Sustainability and RGS, provided an overview of the staff report regarding a provincially supported Regional Food Hub opportunity.

BYLAWS AND RESOLUTIONS:

D. Arbour/K. Grant: THAT Bylaw No. 630 being "Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005, Amendment No. 5" be adopted

207

Carried

D. Arbour/E. Grieve: THAT Bylaw No. 631 being "King Coho Wastewater Service Parcel Tax Bylaw No. 563, 2018, Amendment No. 2" be adopted

207

Carried

ADDENDUM - UPON APPROVAL OF THE BOARD:

E. Grieve/K. Grant: THAT the addendum be considered.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE - JANUARY 25, 2021

K. Grant/W. Cole-Hamilton: THAT the Comox Valley Regional District Board supports an application to the COVID-19 Resilience Infrastructure Stream (CVRIS) grant program in an amount of \$90,484 for Hornby Island Fire Rescue to make improvements to their existing training facility.

AND FURTHER THAT the Comox Valley Regional District provide support and grant funds management.

207

Carried

ADJOURN TO IN-CAMERA:

The board adjourned to its in-camera session at 7:29 pm.

RISE AND REPORT:

The board rose from its in-camera session at 8:37 pm.

TERMINATION:

D. Arbour/D. Hillian: THAT the meeting terminate.

208

Carried

Time: 8:37 pm.

Confirmed this _____ day of _____ 20____:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services